Cwmni Cymunedol Cletwr

Minutes of Board meeting 30.03.23

Present Cath Lloyd Williams (Chair), Chloe Birds (Business Manager), Helen Ovens, Cindy Harris, Rose Phillips (Secretary), Jane Nicholls; Jane Whittaker, Ant Jarrett, Derval Casey.

Apologies Barry Wise

Minutes of meeting of 02.03.23 accepted.

Welcome to new Director.

Matters Arising

a. 10 year celebrations – preparations are progressing as per plans.
b. Register of Interests revised and all directors have completed new forms; likewise Declarations of Eligibility to serve as directors.

Finance

a. Report circulated; Board agreed an uplift of 5% to wages as being the most we can currently afford.

b. Agreed to look again at café prices and review them.

Operational

a. HR sub group reported and a thorough discussion took place about staffing issues.
b. The kitchen manager and a kitchen assistant have resigned. Agreed to advertise immediately for both posts.

Communications

a. Agreed to reinstate Friday emails.
b. Jane W. will be Board member to support staff with developing volunteer recruitment and support.
c. Ant will train staff on mail chimp.

AOB

a. Cindy is unable to attend for 6 months of the year, but can be contacted remotely. Agreed her advice on building matters invaluable, and she should remain on Board given this condition.
b. Rest of agenda held over till next meeting due to time constraints.