

Minutes of a meeting of the Board of Cwmni Cymunedol Cletwr held in Siop Cyfelyn on Thur 16th April 2015 at 7.30 pm

Present: Shelagh Hourahanae (SH) Chair, Nigel Callaghan, Secretary (NC), Marie Hockenhill-Smith (MHS), Cath Lloyd-Williams (CLW). Helen Ovens (HO), Sylvie Fombonne (SF), Karen Evans, Manager (KE) Barry Wise, acting Treasurer (BW), observer: Charlie Falzon, Lowri Jones (JL) and Gwilym Morus (GM) (community co-ordinators)

1. Introduction of new faces.
2. Report by events co-ordinators.
agreed £800 for Jenny Fell to organise Dementia activity and Wildlife/nature event
3. Charitable status. GM report on meeting to investigate charitable status and funding sources to allow us to continue event co-ordinator roles after the Santander funding ends. GM volunteered to continue investigation into funding sources, including an approach for further funding to Santander.
4. HO to meet with Ceredigion Coastal Path Business Support officer Fri 24th pm. Others welcome
5. KE report:
we have a problem with continuing staff shortages
Mike Smerdon now doing a couple of days a week in the kitchen.
Reverse credit: **agreed** to contact all a/c holders with statement of account.
Agreed Sue Smerdon to be paid for book-keeping for trial period to end of Sept. SS to report to BW
Agreed to employ a replacement for Caroline for 16hrs/week provisionally to end of summer. KE to interview prospective candidate.
6. Plunket health check. Visit on Thur May 14th. KE to co-ordinate. Time to be advised. Will be here all day.
7. Signs: awaiting price from government. NC to continue in contact.
8. Spring clean weekend. 9th/10th May for DIY work. NC to bring in list of jobs.
9. Financial report. Discussed future financial reports that are required.
10. Stocktake on Monday 27th April.
11. BW to prepare outline budget for next board meeting. **Agreed** to review staff salaries in near future once we have the budget..
12. Communications:
press release and publicity of lottery grant mid-May? Newsletter distribution w/c 11th for general meeting on Sun 17th. NC to book Llanfach.
13. Capital funding. Good meeting with Gareth Hughes, Lottery Officer. Timetable for raising matched funding seems fairly flexible. Also likely that we can get the purchase money before we get matched funding in place. SH to get estimates from solicitors.
13. 1 Report from Charlie Falzon: We need a new bank a/c for the purchase/lottery money. It was **agreed** the the Board open a new account with the Co-operative Bank for the Capital development project, and **Agreed** that the signatories to be two of SH, NC, HO and CL-W.
14. 25th April: visit by Lithfaen shop.

15. Directors requested to prepare brief pen-portrait for publicity.

Meeting closed at 10pm. Next meeting 14th May.